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Date: Tuesday 18th November 2025
Time: 10.30am -12.30pm
Venue: Woodside Health & Care Centre,
891 Garscube Road,
Glasgow
G20 7ER

North West Locality Engagement Forum

Agenda

This meeting can also be accessed on Microsoft Teams:

Meeting ID: 316 226 757 85

Passcode: NH3zZ7jx

10.30am	Welcome, introductions & apologies	Chair
10.35am	Minutes & action log	Chair & CEDO
10.40am	tbc tbc	Glasgow City HSCP Youth Health Service North West Locality Third Sector Young People's Service
11.10am	North West LEF Terms of Reference	LEF members
11.20am	<i>Comfort break</i>	
11.40am	Chair and member updates	LEF members
12.10pm	Debrief LEF Public Meeting	LEF members
12.30pm	Close	

2026 meeting schedule to be confirmed

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North West Locality Engagement Forum (NW LEF)

Minute of Meeting held on Tuesday 18 November 2025 between 10.30am -12.30pm at Woodside Health & Care Centre

Present	
Name	Designation
Michael McNamara	Public Representative/Young Carers (Chair)
Gareth Greenaway	Planning Manager, North-West Locality
Susan Cairney	Business Support/Minute Taker
Elsbeth Kerr	Public Representative/Phoenix Centre
Thomas McKinlay	Public Representative/Merchant City and Trongate Community Council Representative
Ellen Wright	Public Representative/Knightswood & Anniesland Community Council Representative
Frances Lingard	Senior Community Officer, HSCP Youth Health Service
Apologies:	
Katrina MacFarlane	Community Engagement & Development Officer, North-West Locality
Nicky Neilson	Public Representative/Enable Scotland
Brian McCarthy	Recovery Project Manager

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1.	Welcome Introductions & Apologies (MMcN)
	Michael McNamara welcomed everyone to the meeting. Apologies were noted above.
2.	Previous Minute & Action Log (KM)
	Previous draft minute from 26 th August 2025 agreed and approved. Action Log from 26 th August 2025 agreed. Action - The Development Session prep to be added to action log by Katrina.
3.	Glasgow City HSCP Youth Health Service (FL)
	<p>Frances Lingard, Senior Communications Officer was in attendance today. Frances reported that she has just recently commenced in the 2HSCP Youth Health Service although this has been running since 2021. Frances spoke to the slides.</p> <p>Frances highlighted that many referrals have been received at the service since Covid. To date 43% of young people have been missing school and this continues to rise. Young people are contacted via telephone by Lifelink, they are then given a single appointment to discuss their issues, counselling is then offered if required however this can take several weeks. Frances highlighted that the service also provides a Weigh To Go Service for young people. There is also an Employability Service which is provided by Jane who is very helpful. The Employability Service is accessible via online, young people can self-refer and referrals are also accepted from GP's.</p> <p>Elsbeth Kerr enquired about the waiting list at Lifelink and how long the young people must wait. Frances confirmed that young people cannot just turn up for an appointment. They are required to complete an online form or contact the service beforehand to advise they wish to attend. The online service information is available via Instagram, Facebook, within schools and within medical centres and the service is hoping to expand this moving forward. Frances reported that the waiting lists mostly in demand at present are with Lifelink and the Weigh To Go Service is currently underused. Frances advised she will post out details on the HSCP Youth Health Service for information purposes.</p> <p>Gareth Greenaway acknowledged the range of services available and enquired how as a team do the manage and respond to referrals. Frances Lingard confirmed that within the service itself the young people are screened on an individual basis, some can be very complicated however if the young person is deemed to be at risk they would be referred onto the relevant agencies.</p> <p>Thomas McKinley enquired if the service is on a one to one basis. Frances confirmed this was the case as the young people had asked for the service to be on a one to one basis. Thomas suggested that introducing a group service may be beneficial. Frances welcomed this and would take this suggestion back to the managers.</p> <p>Michael McNamara enquired if there was a service in place for parents. Frances confirmed there was already a service up and running in the Maryhill area now and it is hoped that a hub may be set up for parents mid next year.</p>
4.	North-West LEF Draft Terms of Reference (LEF Members to Note)

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Michael McNamara and Elspeth Kerr advised they have not had a meeting to date to discuss the LEF Draft Terms of Reference (TOR) below. They hope to meet before the next development session and will send out an e-mail for comments before they meet.



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Elspeth Kerr enquired about the membership and if there was a need to contact Katrina Macfarlane before they attend a meeting. A representative from the Warm Welcome Café at St Andrews Church wished to attend today. Gareth Greenaway confirmed that representatives are welcome to attend the meetings. Elspeth confirmed she will invite them to the next meeting.

5. Chair and Members Updates (LEF Members)

Chair Update

Michael McNamara confirmed that Muriel Anderson and Lillian Woolfries have stepped down after several years advising that the years they have put into the LEF combined is over 50 years. Michael highlighted that both have brought several skills and views of their groups, Lillian represented Glasgow Disability Alliance and Muriel represented The Annexe in Partick. Both have been involved in different groups through the LEF and always ensured the voice of the groups they represented were shared to shape and change health and social care services.

Michael offered a special thank you to both for their support, spirit, kindness and council to both him and the LEF.

Michael McNamara advised that over the last year the LEF have had one development session, one public meeting and six business meetings. There has been a launch of the database and has been growing day by day, numbers of LEF members have slowly increased and it is hoped that over time this will continue.

Michael confirmed that the group have moved with technology and are now set up for hybrid meetings. This allows flexibility not just for members but for staff to provide updates and reduce time away from service delivery.

Michael highlighted several speakers have been welcomed to meetings such as addiction, homelessness, youth, primary care and more. The Chair and Vice Chair also had the opportunity to visit The Thistle, the first safer drug consumption facility.

Michael also advised that we continue to engage with the public on several health topics and ensure that feedback is passed to the correct services.

There has also been two new appointments to the IJB Board from the NW LEF and this is an amazing opportunity for the two new representatives to feed into the IJB, also for them to feedback to the locality.

It is also hoped to have the annual development session in January 2026 to plan.

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Michael relayed a special thank you to Community Engagement Officer Katrina. Katrina plays a vital role in the LEF and ensures that rooms are booked, papers sent out on time and most importantly keeps Michael right. He thanked Katrina for all her hard work and time put into the LEF.

LEF Members Update

Ellen Wright highlighted that their full festive programme is coming up. Ellen reported that several programmes are ongoing until March and they also have a multi-generation Ceilidh coming up to celebrate the Commonwealth Games.

Elsbeth Kerr reported that 'Drumchapel Does Christmas' is coming up on 27th November 2025. This will be held in Drumchapel Park and Drumchapel Library. A Christmas Market, School Choirs and various other participants are involved. It is free entry and the Christmas Light Switch On will also take place at 16.30pm. Susan will circulate this information to the LEF Group.

Elsbeth advised that 'Home Grown' at St Andrew's Church will be held. Elsbeth will circulate a poster re this.

Thomas McKinlay advised that within his locality they are completing tours and litter picking. There is also a Merchant City Festival being held which is being organised by another company. A Christmas Fayre is also being held this year in Glasgow Green and St Enoch's due to changes within the city centre. George Square upgrade due to be completed in 2027.

Gareth Greenaway reported that over the next six weeks he will be working on the HSCP Locality Plan. This will then be discussed with the Committee between February and April 2026. Gareth advised that both the Locality Plan and Strategic Plan link in together for discussion. Gareth highlighted that he would like a page to be included within this about the NW LEF and support provided/completed and will liaise with Michael McNamara to discuss this further.


Actions:

- Susan to circulate the 'Drumchapel Does Christmas' Information
- Elsbeth to circulate the 'Home Grown' at St Andrew's Church poster information

6. Debrief LEF Public Meeting (LEF Members)

Gareth Greenaway spoke to the Public Meeting Evaluation Summary below. Gareth advised that the evaluation below was very positive and welcomed. Although numbers in attendance were low on the day, the information received about services was very helpful. Gareth reported that the conversations held at tables appeared to reflect more on service reduction than about the services itself. Gareth suggested that further discussion on what this would look like next year can take place at the development session in January 2026.

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	<p>Michael McNamara agreed that the numbers attending had been low, negativity was also discussed, and it was agreed that the expectations need to be discussed further. Michael suggested that if the LEF are planning to hold two public meetings next year is there a possibility that these can take place as a citywide event. This can be discussed further later.</p> <p>Ellen Wright agreed with the above numbers attending being low highlighting that she did notice the number of attendees from the Drumchapel/Knightswood areas despite NW covering a wide area. Ellen suggested that this may require to be advertised more. Ellen had also spoken to Dougie Taylor re this. Gareth Greenaway agreed that further discussions require to take place re clusters suggesting that maybe events need to be held in other areas or further events require to be held. Elspeth Kerr agreed with this stating this may assess the need in some of the areas. Michael McNamara agreed that targeting more areas may be of benefit and perhaps a working group could be involved in the LEF to manage this. Michael queried whether the HSCP have different areas within the Comms Teams as he had noticed North East have posted a lot of comms. Gareth Greenaway confirmed that the HSCP have the one comms team that manage all areas, and it may be that due to the new Parkhead Hub several comms may have been circulated.</p>  <p>North West Locality Engagement Forum -</p>
7.	A.O.C.B.
	<p>It is anticipated that the next Development Session will be on Tuesday 27th January 2026 between 11.00am and 14.00pm – Venue to be confirmed.</p> <p>Susan will send out an e-mail requesting LEF Members place a hold in their diaries for this date.</p>
8.	Date of Next Meeting
	<p>Date of Next Proposed Development Session – Tuesday 27th January 2026 – TBC</p> <p>Date of next Meeting – Tuesday 10th March 2026 – 10.30am – 12.30am @ Maryhill Health & Care Centre, Multi-Purpose Room</p>